

## **STATE OF THE CITY 2018**

**February 4, 2019**

Each year, mayors across the nation detail their vision and dreams for their city's future in a seminal address—their state of the city speech. And I want to thank you for inviting me to speak. These speeches have taken on new significance, as mayors emerge as focal points in the intergovernmental context. While many state and federal partners are mired in political gridlock or actively disinvesting in cities, mayors consistently demonstrate the capacity and willingness to solve complex problems that are shaped by local realities and occasionally have broad national implications.

In that regard, we, in West Lafayette, have many big dreams for our future. That is good, that is how it should be. None other than Walt Disney himself said simply, "If you can dream it, you can do it.", we have always dreamed, and we never stop doing.

I am here in front of this council to present the state of our City, West Lafayette. Interestingly, as a legislative body, you all are aware of what we have been doing and have been instrumental in making all of the following things I am going to mention possible.

Whether it is that we have one of the safest college communities in the country, or that we are one of the fastest growing communities in Indiana, or that we have one of the most diverse populations for a city our size in the State or that we have one of the top school corporations in the country, bragging about these things for my report, to the people who make these amazing things possible, seems a little off target. Let's face it, the main reason we as a community celebrate these successes and many more is simple. It is because WE WORK TOGETHER.

I am deeply appreciative to this council for all the trust they have put in my staff and me. Equally, I am deeply honored to work with our City Clerk, Sana Booker, and as I have stated before, the dedicated and enthusiastic Department Heads and their staff who make so many great things happen in this city. I am also grateful for the partnerships with the City of Lafayette, Purdue University, Tippecanoe County and the State of Indiana who have been instrumental in assisting us in the continuation of our success story, and most importantly, I wish to thank the citizens of West Lafayette, for their guidance, trust, patience and support. Without our great citizens, some of whom come from communities located from around the globe, we would not be the city that we are today.

Each of you have been given the annual reports from our city's Department Heads. These reports give a statistical overview of the operational activities of their operations. To a soul, our department heads are the most dedicated, hardworking, loyal and citizen focused leaders of this city. Each day they come to work and provide the most positive environment for their staff to perform to the best of their ability. The results of that effort are what keeps West Lafayette at the top of most "Best of" lists.

Working together does not restrict West Lafayette to just its citizens, it also extends to Purdue University and its 40,000 plus students, faculty and staff, the city of Lafayette and Tippecanoe County. Again, this concept, which is somewhat unusual in politics, is what sets us apart and makes us all so proud.

We live in very interesting times. We are constantly challenged by the bombardment of news bites from around the country and world, reminding us of how different we are from each other and we should not trust one another. And, unfortunately, at times, our leadership encourages that behavior. It creates challenges not only for those of us who live across the street from each other, but possibly for those of us who might live across the ocean from each other.

So, how does local government respond, given the challenges we all face at this time in our history?

The solution in West Lafayette is clear. We work together. We help those in need and most importantly, we lead by example.

Our city has grown exponentially over the last few years. Working closely with our partners at Purdue, and most especially, our incredible citizens, we have proven that you can go big, but do it logically and with the future of this city and its amazingly diverse citizenry as our guiding light.

As we have grown, citizens have asked me why? Why are we growing so fast, why are we growing so big? What is with the high rises, what is going on the west side of our city? When will it all end? Isn't State Street enough? What happened to my small college town???

The answer is simple. We live in an environment where growing is the only way for cities to survive. I know that sounds dramatic, but unfortunately, in these economic times it is true.

In today's challenging economic times, many cities, both large and small are hanging out the closed for business signs. Cities across the country are being forced to lay off essential employees like firefighters and police officers. Their infrastructure is crumbling and the population is declining. Not here in West Lafayette. We are consistently listed in the top ten of best places to live in Indiana. However, to be competitive on a global scale, a city's performance has to be measured in a way that reflects all of the strength of our local economy, our social conditions, and how we treat the environment.

It only makes sense, that for West Lafayette to continue to move forward, we should focus on a few general points to continue our success well into the future.

Smart growth. Smart growth identifies and nurtures the very best opportunities for growth, plans ways to cope with its demands, integrates environmental thinking, and ensures that all citizens enjoy a city's prosperity. Integrating the environment into economic decision-making is vital to smart growth: cities must invest in infrastructure that reduces emissions, waste production, and water use, as well as in building high-density communities.

They do more with less. Secure all revenues due, explore investment partnerships, embrace technology, make organizational changes that eliminate overlapping roles, and manage expenses. In addition, if designed and executed well, continue private–public partnerships, as they can be an essential element of smart growth, delivering lower-cost, higher-quality infrastructure and services.

And of course, win support for change. Change is not easy, and its momentum can even attract opposition. We will continue to build a high-performing team of city staff members, create a working environment where all employees are accountable for their actions, and take every opportunity to forge a stakeholder consensus with the community we serve.

But as always, we will do these things collaboratively. We will involve our citizens in the decision making process, we will be transparent and open in our proceedings and we will pull together as one, to continue the success story that is West Lafayette, and to be sure that the city we are creating now, will be the city of the future that our children and grandchildren will be honored to call home.

Thank you all for this opportunity to address our council, our citizens and our staff. I am honored to be your mayor.

John R. Dennis, Mayor

City of West Lafayette

**2018**  
**Annual**  
**Department**  
**Reports**

Mayor Dennis,

Attached to this letter is the Annual Report of the Police Department of the City of West Lafayette for the calendar year of 2018. This report, compiled by our Records Division, follows the guidelines established by the United States Department of Justice.

In 2018, the department received **34,508 calls for service, an increase of 3,019 calls for service (10%)** over the previous year. This was the third consecutive year the department topped 30,000 calls for service. **Police calls for service have increased steadily each year over the past 10 years, nearly doubling since 2008 (17,762).**

The number of **criminal arrests decreased 1%** in 2018 (2,122) compared to 2017 (2,149) while juvenile arrests increased 13% (45) compared to 2017 (40). A continued focus on DUI enforcement in 2018 resulted in a **6% increase in Operating While Intoxicated arrests (189).**

In 2018, the City of West Lafayette again had **no homicides for the ninth consecutive year and no arsons for the eighth consecutive year.** Other FBI Uniform Crime Reporting (UCR) violent crime offenses for 2018 include a **decrease in rape incidents by 11% (8)**, an increase in robbery by 16% (7) and a **decrease in aggravated assaults by 56% (16).** Other UCR property crime offenses include **burglary down 31% (23), auto theft down 48% (11) and larceny down 8% (367).** The WLPD investigated over 5,000 cases for the fourth consecutive year in 2018 (5,339), up 1% over the previous year. The most current FBI UCR statistics confirm that West Lafayette continues to have one of the lowest combined rates of violent crime and property crime of any city in Indiana and of any Big Ten University Town. **Purdue University/West Lafayette was listed #12 in the Top 100 Safest Colleges in America 2018** as compiled by the National Council for Home Safety and Security. West Lafayette was also recognized as the 14<sup>th</sup> safest city in Indiana based on FBI UCR crime data by Safewise an independent safety and security reviewer.

The Neighborhood Resource Team (NRT) and uniformed police officers continue to work closely together to address quality of life issues in our neighborhoods. The NRT responded to 2,055 calls for service in 2018, up 4%, and issued 12,572 parking tickets, down 17% over last year. Animal control complaints were down 16% (210) and animals taken to the shelter were down 27% (36) in 2018.

In 2018 our community experienced a 17% decrease in major UCR Part 1 Offenses (homicide, rape, robbery, aggravated assaults, burglary, arson, auto theft and larceny). We had 86 less victims of crime than 2017, a significant decrease. These statistics are heavily influenced by our officer's tireless commitment and dedication to this wonderful community and their working relationship with our citizens. The partnership between our police department and our citizens is at an all-time high, which should be a model for communities across our fine state.

Respectfully submitted,

Troy Harris

Deputy Chief of Police



# WEST LAFAYETTE POLICE DEPARTMENT

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## 2018 Traffic Report

In 2018, the West Lafayette Police Department investigated a total of 1,258 automobile crashes, which is an increase from 2017 of 23 total crashes or 2%. Property damage crashes saw the largest increase as we recorded 48 more crashes for a 7% increase. Personal injury crashes were up slightly from 169 in 2017 to 170 in 2018. Alcohol related crashes were down in 2018 from 29 to 26. There were no fatal crashes in West Lafayette in 2018.

2018 continued to be a busy year for the West Lafayette Police Department's Traffic Unit. The Traffic Unit is comprised of (1) Sergeant and (1) patrolman primarily assigned to motorcycle patrol to focus solely on traffic related issues. Some of the areas of concentration are school zone enforcement, construction zones, traffic crashes, community related traffic concerns, and special events. This unit conducted 1221 traffic stops in the areas noted above. This unit has been instrumental in working with our engineering department and road contractors to ensure the safety of all motorists and pedestrians. In 2018 the traffic unit began a campaign of increased school bus stop arm enforcement. From August to December the traffic unit wrote 29 citations for school bus stop arm violations.

The department participated in the Operation Pull Over Awareness Program, which is funded by the Governor's Council on Impaired and Dangerous Driving. Officers worked a total of 116.5 hours of extra patrol focusing enforcement in the area of intoxicated drivers and seatbelt awareness. While working these extra hours, officers made 231 traffic stops that resulted in 7 arrests for motorists on a variety of charges. As a department a continued focus on impaired drivers continued in 2018 resulting in a total of 189 arrests for Operating While Intoxicated.

The department continued its enforcement efforts in the school zones throughout the city during the year. This increased effort resulted in 895 traffic stops for violations related to school zone safety. As in years past the department again worked to increase education and awareness of bicycle safety issues in the Village throughout the summer.

In 2018 the massive State Street Project was completed. During this project we were focused on traffic safety issues, provided safe travel corridors throughout the city for our motorists, bicyclists, and pedestrians alike. Our efforts and coordination with the other City department heads helped make this project such a success and we look forward to more projects and improvements as we head into 2019.

Chief Troy Harris

## 2018 ANNUAL REPORT

### WEST LAFAYETTE

### ENGINEERING DEPARTMENT

The following is a summary of the projects, developments, and day-to-day operations of the West Lafayette City Engineer's Office in 2018.

#### TRANSPORTATION

##### Completed Road Projects:

- **State Street Master Plan / Perimeter Parkway:** This was a transformative community project that had been scoped to reconstruct State Street through West Lafayette as well as complete the development of a perimeter parkway around the Purdue University campus. The project was procured under a P3 format (Public – Private Partnership) through the Joint Board between the City and University for a long-term cost of \$120 million. After extensive review and negotiations, the contract was awarded to Plenary Roads State Street (PRSS) team comprised by the partnership of the Plenary Group and Rieth-Riley Contractors. Construction began on April 15, 2017 as scheduled to great fanfare. By November 30, 2017 the vast majority of work on State St was completed. Phase two was completed in 2018 and involved the reconstruction of Stadium Ave from Northwestern Ave to McCormick Rd and the reconstruction of Airport Rd and McCormick Rd from US 231 to just north of Stadium Ave. A roundabout was installed at the intersection of McCormick Rd and Stadium Ave. Williams St was extended to connect into Harrison St at Marsteller St.
- **2018 Community Crossings:** This project involved the repaving of approximately half of the streets in the Bar Barry Heights Neighborhood. Streets that were repaved were Covington St, Essex St, Wilshire Ave, Kent Ave, and Henderson St. Additionally, the majority of Kalberer Rd was crack sealed.

This project was part of the State's Community Crossing initiative and was funded by a 50/50 match from the State. Milestone was awarded this project for a final value of \$464,187.22.



- **Happy Hollow Road Trail and Street Lighting:** This lighting project installed bollard lights along the trail on the west side of Happy Hollow Rd and street/trail style lighting on the northern half of the project from Hollowood Dr to Chippewa St. Midwestern Electric was awarded the contract for \$408,636.72. Most of this work was completed in 2017 with the final work completed early in 2018. The project was finished both on time and under budget at \$386,789.35.
- **Brown Street:** This project realigned the intersection of Brown and Howard Streets. It provides a safer flow through the intersection, as well as safer and more convenient access to the businesses along Brown St, along with a more attractive streetscape. This project was constructed by Rieth Riley Contractors for \$148,670.38.
- **2017 Concrete Replacement Project:** Pour Boys Concrete began this project in the fall of 2017 and completed the last three areas of sidewalk replacement associated with this project in 2018. This project was awarded for \$35,358.23 through the Board of Works and involved the repair/replacement of many small areas throughout the City. Most of these locations were reported by citizens.
- **Amberleigh Village Concrete Project:** Pour Boys Concrete was awarded this project in the amount of \$29,074.90 through the Redevelopment Commission. The project involved the repair/replacement of deteriorating concrete in the Amberleigh Village Subdivision.
- **2018 CDBG Project:** Dixon Construction has completed all work for this project and all punch list items are now complete. This year's project consisted of replacing concrete sidewalks, curb, drive approaches, and universal access ramps as needed on E Sunset Ln, Sunset Ct, Schilling St, Riverton Dr and Rose St between E Sunset Ln and Kingston Dr.
- **WLIS Road Safety Improvements:** This project was on Lindberg Rd in front of the new West Lafayette Intermediate School. The purpose of the project was to tie the existing infrastructure into the new improvements that the school was making. The deteriorated pavement was removed and resurfaced, which well prepares this road for the increased traffic. The lane markings were altered at the Lindberg Rd and N Salisbury St intersection to allow for bus movements. Pedestrian crossings were also improved. American Paving was the contractor selected to complete this work for a final contract price of \$49,501.46.

#### **In-Progress Projects:**

- **Happy Hollow Stream Relocation:** The stream relocation project will be realigning the Happy Hollow Stream away from the roadway to prevent erosion and to improve the efficiency of the flow through the existing culvert. R & W Excavation has completed the realignment of the new channel, and they are now working on getting grass to grow before the project is closed.

### **In-Design Projects:**

- **Lindberg Road Project:** Design work for the reconstruction of Lindberg Road from Salisbury Street to Northwestern Avenue is near completion. Work will rebuild the road with new storm water infrastructure, curbs, pavement, upgraded bike and pedestrian facilities, street lighting and landscape improvements. The road is currently scheduled to be constructed in the 2020 construction season.
- **Yeager Road, Phase 3:** This project will completely reconstruct the stretch of road from Sagamore Parkway to Cumberland Avenue. New amenities will include a new trail system and lighting. Construction is expected to begin in 2020.
- **Cherry Lane Extension:** With the Purdue sports complex on McCormick Rd being more utilized, there has been interest in providing a connection to US 231. This project will extend Cherry Ln and provide a signalized intersection at US 231 and a trail connecting to the Westway Trail along US 231. The trail will be on the south side to provide access to the sports fields. This is an 80% federally funded project that is scheduled to begin in the spring and complete in the fall of 2019.
- **Happy Hollow Trail ADA Compliance and Stormwater Infrastructure at Indian Trail Entrance:** This project is currently being designed by T-Bird Design Services. It will reduce the slope of the trail entrance to Happy Hollow Park at Indiana Trail to allowing it to comply with regulations in the Americans with Disabilities Act. It will also install a stormwater quality structure to reduce the amount of pollutants entering Happy Hollow Creek. This project is set to go out for bids late in 2019 with an early 2020 completion.
- **Sagamore Parkway Trail Project:** This project is under design and is a planned connection from the Nighthawk Trail to the new bridge over the Wabash River. It will be on the north side of Sagamore Parkway and provide a much needed pedestrian and bike friendly connection across the river on the north side of the City. This is an 80% federally funded project and is currently scheduled to start construction in late 2022.
- **Happy Hollow Neighborhood Trail:** A new trail and entrance to Happy Hollow Park is being designed. The trail will allow pedestrians and bicyclists easy and safe access into the park at the main entrance. It will also connect the existing trail down to the south parking lot off Happy Hollow Road. This is an 80% federally funded project that will be constructed in 2019.

**Sewer Tap Permits Issued Outside City Limits: (24 Total)**

- Auburn Meadows (21)
- The Orchards (1)
- Wake Robin (1)
- Other (1)

**Issued Permits and Inspections:**

- Total right-of-way permits issued: 186
- Total right-of-way inspections: 349
- Total stormwater permits issued: 10
- Total stormwater erosion control inspections: 774

Respectfully Submitted,

*Ed Garrison*

Ed Garrison, P.E.  
City Engineer

# City of West Lafayette

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## Department of Development – 2018 Annual Report

### New Developments

The \$120 million State Street project hit the mark for substantial completion in late 2018, on time and on budget. This transformative project has yielded over \$360 million in new capital investment, with more on the horizon in community growth for all residents. These developments include new residential options, restaurants and retail, including the state's only urban format Target® store. Development and growth is taking place beyond the heart of the city. Several economic development projects were announced in 2018.

In September, Pullman, WA based Schweitzer Engineering Laboratories (SEL) announced a 100,000 square foot facility employing 300 in high tech jobs would be located in West Lafayette, IN as a cornerstone of the Purdue Discovery Park. The new facility, which broke ground in September, will research and develop new electrical power technologies.

Inari is expanding their Cambridge, MA operations to the Purdue Research Park to house the world's first Seed Foundry®. Additionally, Inari will conduct product development and innovation research close to the College of Agriculture at Purdue University. The Seed Foundry® is, "the seed product development process through which Inari leverages plants' natural diversity to equip them to be more resilient to climate change and respectful to the environment." (Inari). This location will allow Inari to increase scientist and product development teams by 50 new employees and position the company for future growth.

On the heels of the Inari announcement, we received more good news that Zeblock, Inc. would be expanding their West Lafayette location to employ an additional 98 people by 2022. "Zeblock is the first-in-class medical grade, digital biomarker solutions for computational neuroscience." By measuring and monitoring movement Zeblock is able to develop solutions for neurological and musculoskeletal conditions.

November brought more positive news for West Lafayette as Solinftech, a Brazilian digital agriculture company, announced that they would locate their U.S. headquarters in West Lafayette, IN. The company will employ 90 in 2019 and has plans to grow to 334 high paying jobs by 2022. The move also puts Solinftech closer to U.S. farmers who can employ the company's technology through the internet of things (IOT) to retrieve real time data about crop production, threats and yield verification.

### Community Development

The Development Department wrapped up the 2017-2018 Community Development Block Grant (CDBG) program in June. The department is currently working with an increased 2018-2019 budget to address the needs of homelessness, blight and assist in home ownership. This program continues to provide neighborhood stabilization and the realization of homeownership in our community.

Neighborhood Engagement and Action Teams (NEAT) are launching in 2019. After months of planning in 2018, we are excited to launch these teams that will connect citizens with government to collectively enhance neighborhoods, partnerships and the collaborative fabric of the community.

As part of our focus on neighborhoods, sidewalk repairs, lights and traffic improvements have continued through the neighborhoods of West Lafayette. In the fall of 2018 the Neighborhood Lighting Pilot Program was launched in conjunction with the completion of a community-wide lighting assessment. The lighting pilot will begin on Salisbury Street in the New Chauncey neighborhood.

The Historic Preservation Commission continues its work to preserve the historic homes of the New Chauncey neighborhood. The commission received 25 applications in 2018 and approved all 25 applications. Of those, seven were approved administratively without presenting to the commission. Historic preservation advocates and original commission members Arnold Sweet and Chris Kulesza both completed their tenure with the commission. We are grateful for their contributions to preserving historic homes in West Lafayette.

#### Morton Civic Center and West Lafayette Wellness and Aquatic Center

Following the feasibility studies in 2017 for a new city hall and a recreation center, the Redevelopment Commission is starting construction on two new facilities in 2019. In 2018 the Development staff, along with Parks and Recreation, Facilities, Clerk and Mayor's offices selected teams of owners representatives, architects & engineers and construction managers to perform an adaptive reuse of Morton Community Center and a new build of the West Lafayette Wellness and Aquatics Center. The Veridus Group is serving as the owner's technical representative for both projects. Axis Architecture & Garamong Construction are working on the Morton Center & City Hall project. Perkins + Will and The Skillman Corporation are serving as the architect and construction manager, respectively, for the West Lafayette Wellness and Aquatics Center. The planning work on both of these facilities has brought us through the schematic design phase. The two projects are currently in the design development phase and are slated for groundbreaking in the spring.

Respectfully submitted,

Erik Carlson

Director of Development

## 2018 ANNUAL REPORT

### FACILITIES DEPARTMENT / ADA / RISK MANAGEMENT

As the Facilities Director for the City of West Lafayette, my department has the following to report for our operations for 2018.

#### **FACILITIES DEPARTMENT:**

- City Hall Move
  - Mayor, Clerk, HR, IT, Parks, Engineering, Building Inspections, Rental Housing, Development, Finance, Facilities and Morton Center classes all successfully moved into a new location (1200 N Salisbury Street) in December. This brings all departments back under one roof for the first time in a decade.
- City Hall and Community Rec Center
  - Projects are under way for construction to begin in spring of 2019. A City building team was developed to compile a construction team to complete these projects. An Owners Rep (Veridus) was hired to work with the team, followed by hiring a Construction Management Contractor for the projects, (City Hall – Garmon, and Rec Center – Skillman Corporation) and an A & E (Axis - City Hall and Perkins and Will – Rec Center) which all became part of the City Building team.
- Over-all building evaluation for ALL city buildings to list the following systems:
  - HVAC (Mechanical ... i.e. Boilers, chillers, furnaces, condensers, water heaters, etc....)
  - Electrical (Labeling of all electric panels)
    - Upgrades at Fire Station #1
    - Upgrades at Police Station
    - Upgrades at Street Department
    - Installed new electrical systems at new city hall
  - Lighting (LED change over)
    - Street Department indoor light completion
    - Evaluations on all facilities and a study is being performed for 5 year plan on remaining buildings
  - Controls
    - PD controls have been evaluated and due for an upgrade
  - Plumbing
    - Upgraded water fountains at parks facilities
  - Building Security (Audit and over view of systems)
    - Installed security cameras at parking garage on levee
  - Elevator (City wide contract – Police Station and Morton Center added Parking Garage)
  - Fire Alarms

- Upgraded security panel at new city hall
  - Generators (City wide maintenance program)
    - Added generator at Street Department
  - Exterminators (City wide extermination program)
  - Janitorial staff and supplies
- Facilities Department budget:
  - 2018 we were 18% (\$136,150.00) not used.
  - 2017 we were 20% (154,834.00) not used
  - 2016 we were at 22% ((\$149,276.00) not used
  - 2015 we were at 12% (\$59,964) not used
  - 2104 we were at 3% (\$17,377) not used
  - Total saving over 5 years \$517,601.00 (Average savings of \$103,520.00 per year).
- Process is still underway for making all city building key system Primus.
- Setting up Emergency Evacuation procedures and documentation program for all city buildings.
- **ADA** - As the ADA coordinator for the city, I have reviewed the cities policies and will continue to push for more compliance throughout the entire city. Projects have been completed throughout the city to bring our facilities up closer to code.
  - Quarterly ADA meetings were set up and attended by all departments and documented.
  - State Street Project – Evaluations have been completed during construction and contractors have been assisting on making everything ADA accessible.
  - 3 complains where filed (2 for accessibility parking and 1 for sight impaired signs) during 2018 year. All 3 issues have been corrected by the business owners under the direct supervision of the city.
  - Upgrades at Happy Hollow Shelter #1
- **Risk Management**, Facilities Department was put in charge of overseeing the city wide Risk Management Program. Attended Risk management webinars to help reduce Risk and develop management practices and have reviewed policy and procedures with MBAH Insurance.
  - Completed evaluations with MBAH staff on safety programs throughout all departments

Respectfully submitted,

Timothy A. Clark

Facilities Director

## 2018 Building Department Report



### Year Statistic Highlights

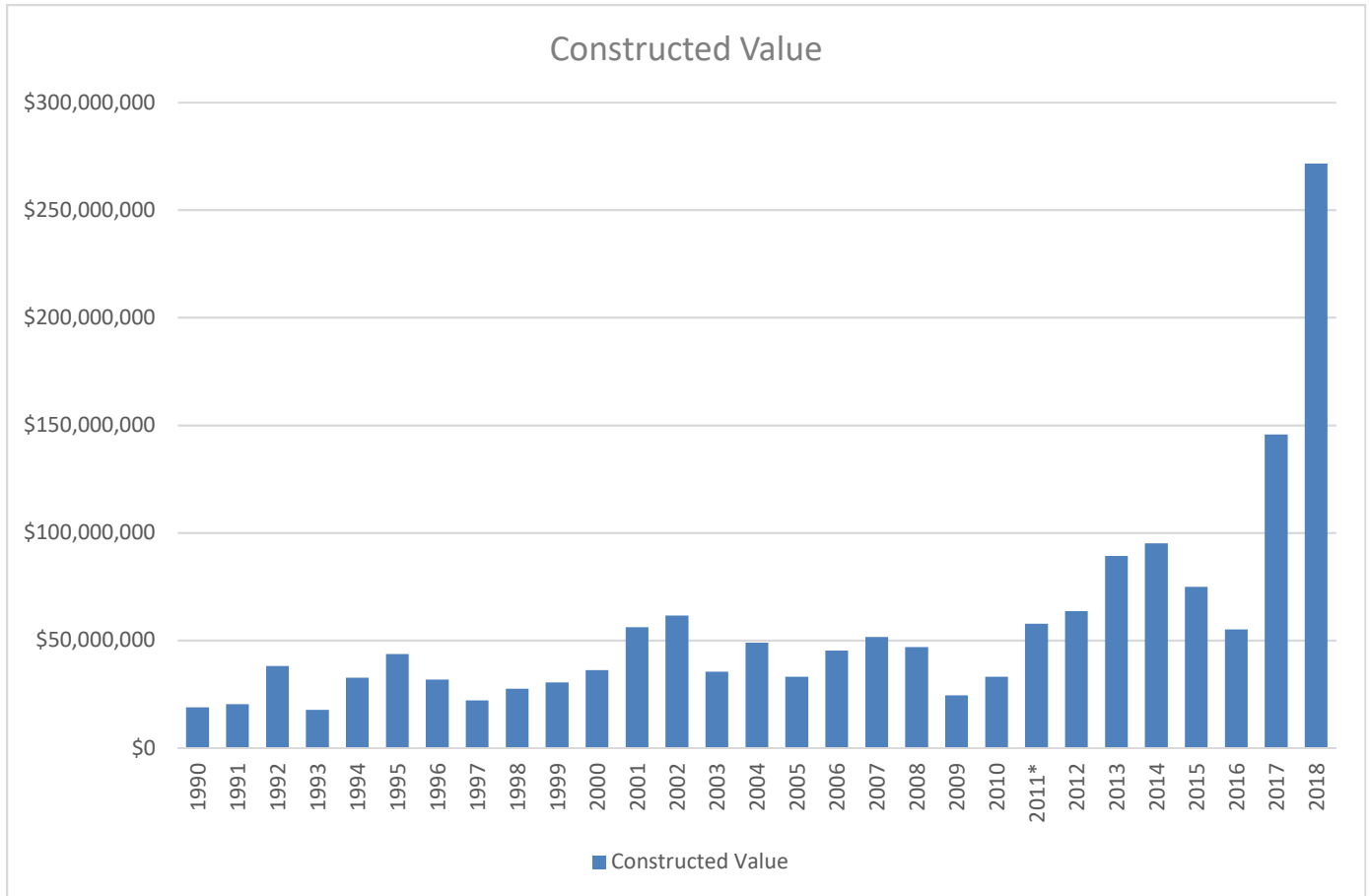
- \$271,246,779 in new Constructed Value of Permits Issued
  - \$189,646,693 / Multi-Family Improvements / Up from \$55m in 2017
  - \$43,100,000 / New Commercial Improvements / Up from \$4.8m in 2017
  - \$10,488,833 / Commercial Improvements
  - \$15,062,488 / Not for Profit Improvements
- 24 New Single Family Home starts (Result of low inventory of lots)
- 92 Single Family Improvement Permits.
- 1975 Building Inspections in 2018
  - 461/Finals, 301/Footings, 502/Rough-in
  - Increased from 1800 Inspections in 2017
- Fee Schedule updated for first time since 1992.

### Project Highlights

- HUB (Campus Edge on Pierce-PDMX)-10 Stories- Opened August 2018- \$39m
  - 287 Units with 594 Beds
- The Rise (PDMX)- 16 Stories- Projected Opening August 2019- \$61m
  - 289 Units with 675 Beds
  - Approx. 21,000SF for Commercial Retail
- HUB Plus (PDMX)- 10 Stories- Projected Opening August 2019- \$36m
  - 233 Units with 608 Beds
  - Approx. 13,319SF for Commercial Retail
- 202 S. Chauncey (PDRS)- 5 Stories- Projected Opening August 2019- \$8.4m
  - 56 Units with 104 Beds
- Aspire-4 Stories (PDMX)- Projected Opening August 2019- \$59.3m
  - 375 Units with 835 Beds
- Schweitzer Engineering Laboratories- Projected Opening 2020- \$20m
  - 103,419 SF of Light Manufacturing, Assembly and Business occupancy classification.
- Fowler Avenue Apartments (PDRS) - 4 Stories- Projected Opening 2020- \$6.7m
  - 53 Units with 65 Beds



- Convergence at Discovery Park (PDNR) - 5 Stories Office- \$20m
  - 6,624SF/Retail, 115,933SF/Office, 20,772/Common Area
- Wabash Landing Apartments (PDNR) - 5 Stories Office- \$9.4m
  - 114 Units and Beds
- New Businesses: Orangetheory, HotBox, Little Star ABA Therapy, Blaze Chinese BBQ, Pro Eyebrow Threading Salon, and Check Into Cash.



Respectfully submitted,

Chad Spitznagle

Building Commissioner

# Parks and Recreation Department – 2018 Annual Report

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## Change and New Beginnings....

The West Lafayette Parks and Recreation Department has been gearing up for unprecedented change. From a leadership change in June (the hiring of a new superintendent) to the selection of the City Hall Community Center and the West Lafayette Health and Wellness Center design and construction teams – the department has shown that it has just the right balance of historical, solid institutional knowledge and entrepreneurial, creativity and spark to bring an exciting new world of recreation to the city in the coming years. Following, you will find just a few highlights of the department for the 2018 season.

## Community and Health and Wellness Center:

In partnership with the West Lafayette Redevelopment Commission and the City of West Lafayette, the long dreamed and planned for addition of a community, health, wellness and year round aquatics programming became a reality. A major goal for the Park and Recreation Five Year Strategic Plan conducted in 2016 was the construction of a new recreation center to serve the community. The center would include space for community gatherings, sports, children's activities, water activities in a year round capacity, fitness, arts, etc. In late 2016 a Feasibility Study was conducted to determine if this long dreamed of addition to the city was needed, could be funded and most important, could be sustainable. The conclusion was YES and so the process for building that dream began.

The competition for designing, managing the construction and constructing the new building was intense. A steering committee consisting of Mayor John Dennis, Clerk Sana Booker, Redevelopment Board President Larry Oates, Park Board President Linda Eales, Redevelopment Director Erik Carlson, Facilities Director Tim Clark, Assistant Redevelopment Director Erin Easter and Parks and Recreation Superintendent Kathy Lozano spent a whirlwind six weeks choosing an Architect & Engineering firm for each project along with Construction Managing firm to oversee the project and a one firm to be the Owners Representative overseeing both projects. The groups chosen are as follows:

Health and Wellness Center Architects and Engineers	Perkins and Will
Health and Wellness Center Construction Manager	Skillman
City Hall/Community Center Architects and Engineers	Axis
City Hall Construction Manager	Garmoung
Owner's Representative (both projects)	Veridus

All of the teams were in place and working by Mid October. Construction is targeted to begin spring of 2019 with Grand opening of the Health and Wellness Center targeted for January of 2021 (soft opening late November 2020). This is a very exciting time for the West Lafayette Parks and Recreation Department and the city as a whole.

## New Beginnings and Fond Farewells:

2018 saw the retirement of longtime Assistant Superintendent of Parks, Pennie Ainsworth and the hiring of a New Parks and Recreation Superintendent Kathy Lozano. Pennie dedicated over 40 years to the City of West Lafayette and Kathy has been hired to herald a new tradition of excellence to the department.

## On the Trails:

West Lafayette's trail system remains unsurpassed for a city the size of West Lafayette. Planned additions to the trails include the completion of the Happy Hollow Trail, a new trail through Cumberland Park in conjunction with the Health and Wellness Center construction.

The Happy Hollow Stream Relocation project was completed just in time to start a playground replacement and the trail extension.

## Fun and Fitness:

The West Lafayette Parks and recreation Department hosted a variety of activities throughout the year including:

Playground program: 143 children, ages 5-8 & 8-12, enjoyed summer day camp programs at Happy Hollow School.

Tennis lessons: Four sessions of Tennis, each 3 weeks long were offered from May 29-July 26 at the West Lafayette Varsity Tennis courts.

261 individuals aged five – adult were enrolled.

Summer Sports Camps included:

Girls Basketball Camp for grades K-8	58 enrolled.
Boys Basketball Camp for grades 2-8	55 enrolled.
Volleyball Camp for grades 4-7	32 enrolled.
Football Skills for grades K-7	47 enrolled.
Soccer for grades K-8	73 enrolled.
Softball Camp for grades 4-6	<u>22 enrolled.</u>
Total:	287

Fall Sports included:

Volleyball for 4, 5& 6 grades	30 enrolled.
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2nd grade Basketball	53 enrolled.
3 <sup>rd</sup> grade Basketball	<u>58 enrolled.</u>
Total:	141

Adult Softball Leagues enjoyed a good long season from May 7 through tournaments in late August/early September. There were 26 Coed and 10 men's teams

Adult drop-in Softball – the softball field was used by adults that still enjoy playing non-competitive softball at Cumberland Park the drop-in program in the Spring until early Fall.

Municipal Pool:

Over 18,000 citizens enjoyed the pool over the past summer

- Over 1,500 kids and adults improved their swimming skills in 2018
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- Over 1,500 kids and adults improved their swimming skills in 2018

At the Riverside Skating Center 10,296 individuals and Santa enjoyed the wonders of winter twirling and skating from Thanksgiving thru the end of the year.

At the Community Center:

A total of 3,846 people registered for Morton Community Center programs and classes in 2018. Registrations increased slightly over 2017 due in part to the excitement over the impending move to the New City /Community Center Site in the former Happy Hollow Elementary School in December. The ratio of students per class increased to 5.8 from 5.1 in 2017. Thank you to all of our stellar instructors and teachers that work tirelessly throughout the year to insure quality programs!

In addition, many senior bridge players, euchre players, and Wabash Area Lifetime Learning Association participants continue to call Morton "home." The WALLA classes had a record 268 people participating in the fall session.

Congratulations to all the young dancers and their instructors, families, and friends on another very successful Morton Spring Dance Recital.

Global Fest- the Naturalization Ceremony for Global Fest was held on Fri, 14<sup>th</sup> at 3pm. 93 individuals from over 20 countries received citizenship.

The festival, itself was held on Saturday, September 15<sup>th</sup> from 12noon-10pm. Over 6,000 people were in attendance.

Art on the Wabash was held at Tapawingo Park Sunday, Sept. 23<sup>rd</sup> from 10a-4p.

Family Fun Day was held on Sunday, August 16<sup>th</sup> from 1p-4p in partnership with the West Lafayette Public Library. Over 900 people of all ages attended and participated. Every child under the age of 12 received a free book, popcorn, snacks, and a drink. Entertainment and education opportunities were

provided by Morton instructors, Civic Youth Theatre. Special thanks to the West Lafayette Police and Fire Department for attending!!

In the Nature Area:

Once again, several thousand visitors from many states and a few foreign countries were able to enjoy visiting Lilly Nature Center and the Celery Bog in 2018. A special thanks goes to the popular "Wednesdays in the Wild" program, the Sycamore Audubon Society, and Indiana Native Plant and Wildflower Society for providing many informative nature presentations over the course of the year.

Nature by the numbers:

Over 9,000 individual visitors to the Lilly Nature Center

Outreach - LNC Director gave over 20 presentations to over 900 people

Eleven new Lilly Nature Center displays and exhibits including:

- "Sounds of Nature"
- 22' display covering the 4 ecosystems found at the Celery Bog Nature Area
- Vinyl floor graphic to simulate a mulched trail and wooden bridge
- Touch table with pelts, bones, shells, seeds, etc.
- Scope-On-A-Rope hand-held 50X microscope to examine items up close
- Refurbished diorama of a wetland scene, including taxidermy animals
- Lego table with nature Duplo pieces Area
- Table with wood pieces for stacking and building
- 100 large pictures of nature scenes from the Nature
- Wood table with the top made from 13 different native trees
- Expanded children's play area

Worked with two Boy Scouts on projects at the Celery Bog Nature Area to complete their Eagle Scout requirements

.

Celebrated the 100<sup>th</sup> birthday of long- time volunteer, Sam Postlethwait. Representatives from local and state government, Purdue University, University Place, West Lafayette Parks & Recreation and his local church all attended.

Junior Nature Club had over 200 youth involved in environmental education.

Over 200 individuals participated in the day-long Mind BOGgling Family Nature Celebration

Over 2500 pounds of birdseed was made available to birds at the Lilly Nature Center

53 volunteers in the Lilly Nature Center contributed over 2500 hours. Based on the state estimate of the hourly value of volunteer time, this comes to approximately \$63,000.

200 youth and adults from churches, Purdue groups, corporations, scouts, and AmeriCorps contributed 500 hours mulching trails, at a value to the city of over \$12,000.

41 educational Wednesdays in the Wild programs were held with 950 people in attendance.

The London-based BBC came to the Celery Bog Nature Area to film a documentary.

Special Recognition and Thanks:

Sincere thanks and congratulations to the many people who were so instrumental in making our community a special place throughout the year:

The many volunteers (trained as Master Naturalists) who provide at least 95% of the staffing for Lilly Nature Center;

The Tree Friends for providing over 1000 hours improving West Lafayette's urban forest this year - many street trees were planted (and watered), 1,292 trees were pruned, and the City was again recognized as a Tree City USA;

West Lafayette Community School Corporation – We thank their Board, faculty and staff for their cooperation and support of our programming at their facilities.

More than 2,100 youngsters participated in recreation programs: basketball, soccer, volleyball, and tennis camps; swimming and diving lessons at the Municipal Pool; the Playground Program; and grade school basketball.

The citizens who contributed more than \$15,000 to support the efforts of the Tree Fund committee;

The Indiana Native Plant and Wildflower Society RIP (remove invasive plants) Squad for their on-going valuable work in our parks;

The Park and Recreation Foundation Board for their continued support.

The Parks and Recreation Board.

The many, hard-working Adopt-a-Spot sponsors who help make community thoroughfares more attractive and enjoyable;

The Sagamore West Farmers' Market vendors and workers for making the market a success and a community gathering place;

The Master Gardener Association and Purdue Extension for managing the Community Gardens in Cumberland Park to provide plots for local vegetable gardeners;

The approximately 100 volunteers who helped with the Detrash the Wabash event

I am certain that there are many more individuals and groups that contributed in 2018 to the success of the Parks and Recreation Department – My thanks to you – we could not do this work alone.

Respectfully submitted,

Kathryn Lozano

Parks Superintendent

## **HUMAN RESOURCES ANNUAL REPORT**

### **Year-End 2018**

2018 was an exciting year of planning, moving, and anticipating the new City Hall, scheduled for completion in the fall of 2020. Choreo, an Indianapolis-based change management consulting firm, began the planning process with executive visioning sessions and surveys in order to assess the needs of employees in each department who will occupy the new City Hall. Focus groups with departmental representatives from each department were also conducted.

The week prior to Christmas, departments relocated to the former Happy Hollow School due to the remodeling of Morton Community Center and the construction of the new Indoor Recreation and Aquatics Center. The temporary City Hall houses the Mayor's Office, Clerk's Office, Building/Rental Housing, Development, Engineering, Facilities, Finance, Human Resources, Information Technology, and the Parks and Recreation Department.

The Information Technology and Payroll departments partnered with the Human Resources team to go "live" with the implementation of the Munis Applicant Tracking module which enables us to easily collect, track and sort through applicant information. This system allows us to design our own applicant web pages and properly collect all necessary information from the applicant themselves, thereby easing data entry and increasing information accuracy. Internal and external applicants will apply for jobs by creating an account in Munis Self Service. In assisting with the Go Greener Commission's mission, there is now a permanent electronic storage of applications that hiring managers can access online, eliminating the need to forward and/or copy paper applications in the future.

Just prior to going live with the Applicant Tracking module, an update of all existing job descriptions was completed and put in a standardized template to ensure uniformity. Well-written job descriptions help maximize dollars spent on employee compensation for the position by ensuring experience, and skills needed for the job are detailed and matched to prospective applicants. They can also provide a basis for employee reviews, setting goals, and legal documentation in the event an employee files a termination or discrimination lawsuit.

The department processed 76 seasonal employees, 1 Intern, and recruited 22 regular full-time and part-time employees, including a new Department Head, Kathryn (Kathy) Lozano. Kathy was appointed as Superintendent of the Parks and Recreation Department on June 21. With the Cumberland Park Indoor Recreation and Aquatics Center on the horizon and the expansion of other parks and trail systems, this is one of the most exciting times in the history of the Parks and Recreation Department. Kathy will have the unique opportunity to play a major role in the success of this historic growth going forward.

A new Employee Service Award Program was implemented to recognize and express appreciation to employees for their length of service. Employees are recognized on the date of their 5-year anniversary (and every 5 years thereafter) with a certificate signed by the Mayor and ceremoniously given by the recipient's supervisor, if possible. In addition, employees are given an award based on their anniversary milestone.

The first issue of Human Resources' monthly employee e-newsletter was launched in February. Issues highlight new employees, spotlight current employees, celebrate service awards, announce births and celebrate weddings, share helpful information in navigating benefits, communicate employee perks, and much more.

Everyone benefits when employees are healthy – the employee, his or her family and the City. Knowledge alone doesn't lead to behavior change, and behavior change can be difficult; this is where "coaching" can play an invaluable role. In January, the City partnered with Wellness Coaches USA to provide on-site wellness coaching one day a week as a benefit to employees. So far, reports have shown positive employee outcomes who have lost weight, reduced blood pressure, reached wellness goals and took more steps to improve their overall health.

Another way the City cares for the well-being of its employees is with the revitalization of the City-wide Safety Committee. The committee, which is represented by all 15 City departments, provides a forum for problem solving and will provide supervisors with a resource when they are faced with safety issues. With this active committee in place, participants will build an acute awareness and commitment to the safety of employees, broaden their knowledge and understanding of the operational impact workplace accidents have, and assist in identifying hazards and developing solutions, and become advocates in enhancing and expanding the City's safety culture.

With the primary goal of ensuring a safe destination for the visiting public to our facilities, the City expanded its background screening policy to include volunteer employees. The cooperation and understanding of more than 50 volunteers, primarily at the Lilly Nature Center, was very much appreciated.

The City partnered with Blackbird Clinical Services to protect employees and their families from the flu this season by sponsoring two on-site flu clinics on October 12 and October 15. A total of 75 individuals received the 4-strain flu vaccination.

Human Resources helped our community during the 2018 United Way campaign by pledging \$8,018.26. Not only did we see an increase in our participation rate, but the City surpassed the previous year's campaign total by nearly \$1,000.00.

There are a multitude of issues that will continue to impact the workplace and require HR professionals to stay ahead of the curve. Whether through technology, legislative changes, or the ever-evolving workforce, what has always worked in the past may not be effective (or legal) any longer. HR will continue to stay abreast of these changes and design strategies to address them in order to retain our workforce.

Respectfully submitted,

Diane Foster  
Human Resources Director



## **Finance Department 2018 Annual Report**

The Finance Department completed another successful year in the City of West Lafayette.

The following achievements continued in 2018:

- All funds were spent according to their designated purposes
- All temporary loans, which were initiated to cover the normal cash flow issues caused by bi-annual revenue funding, were repaid to the appropriate fund in a timely manner
- All spending was kept within budgeted guidelines
- Utility billing went out in a timely manner

Other 2018 achievements include the following:

- The largest dollar savings in the Finance Department in 2018 was the reduction of two staff positions. Both positions supported the wastewater billing process. Increased utilization of Munis and the shedding of non-finance activities out of the department facilitated this move. Remaining duties were absorbed by the rest of the staff.
- The State Board of Accounts (SBOA) audited 2016 & 2017 financial statements. Both years were found to be in compliance on a regulatory basis with the SBOA. Since regulatory compliance (cash basis) is not in sync with Generally Accepted Accounting Principles (GAAP) (accrual basis), an “adverse opinion” was issued for each year, same as in years past. In 2017, there was a finding concerning the reporting of federal grant money receipts. All funds were appropriately spent and refunded, but there were some issues on publishing those figures on the reports. A corrective action has been issued and is being implemented.
- The payment collection procedure was changed at a payment station at Morton to eliminate duplicate scanning and streamline the payment receipt process.
- The Finance department was rearranged to provide a more professional environment and further insulate the department from police activity, increasing the anonymity of police victims and suspects.
- The process to close out unused portions of purchase orders was changed to “cancel” the unused amount instead of “liquidate” it. This is another Munis option that provides more accurate information about purchase orders.
- Liens due to the City are now processed on a quarterly basis instead of monthly. This reduces the administrative time required by approximately two thirds. It can also save the customer additional filing fees, which may save the individual over \$200 per property.
- Continued working with the Police Department to resolve issues with the NuPark parking/ticketing system.

- Participated in multiple conference calls, online and in-house training sessions with Tyler Technologies enhancing our knowledge of Munis; and with the Government Finance Officers Association and AIM to further our knowledge of governmental finance.
- The department successfully moved from the Police Station to West Lafayette City Hall (1200 N Salisbury) and was up and running quickly with minimal impact to citizens and other stakeholders of West Lafayette.

In 2019, the Finance Department will continue to build, develop and refine systems to enhance the effectiveness of the finance arm of the City and increase efficiency of all departments through more in-depth use of Munis.

Respectfully Submitted,

Peter L Gray

City Controller

# **WEST LAFAYETTE FIRE DEPARTMENT**

## **2018 ANNUAL REPORT**

2018 was filled with amazing milestones: from a record number of runs and the return of our refurbished Ladder ... to 26 new Scott Safety SCBA air packs and a 2019 Metro 100-foot Quint, thanks to funding approved by the Redevelopment Commission. 2018 also brought the construction of several new high-rises around the city and, with it, ensuing inspections, plan reviews, and training involved with each.

Total runs included: 81 Fire; 638 Non-Fire Related; 1,660 EMS for a total of 2,379 runs for 2018.

We saw the addition of a new Deputy Chief position, filled by Captain Jeff Need, as well as the promotion of Ryan Harber to Captain, Keith Burton to Lieutenant, and Justin Taylor to Lieutenant-of-Training.

In 2018, we put in over 5,664 combined man hours of training, including EVOC, Active Shooter, Repelling, Medical Training, Map Study, Pre-Plans, Physical Fitness; classes and courses at District 4 Training Center; world-class live-fire training at the Fire Department Training Network; new and old building tours; EMT refresher training; extensive Search and Rescue, Ventilation, Hose Line Operations, and Ice Rescue training; Anhydrous Ammonia Response training; and Standpipe training.

WLFD continued its smoke detector program, visiting over 400 homes, checking detectors and batteries and replacing as needed. In the past five years, WLFD has given away over 5,000 free batteries. Our crews constantly check detectors in homes and residences to ensure our citizens have working smoke detectors.

The West Lafayette Fire Department's mission is to protect our community's people, property, and environment through intervention, prevention, and education, ensuring West Lafayette is always a safe and great place to work, live, and play.

Chief Heath proudly serves and protects this beautiful city with an outstanding group of men that always puts the safety of our citizens first. That was our passion at our inception and our commitment today and beyond. Here's looking forward to a great 2019!

Respectfully submitted,

Timothy J. Heath  
Fire Chief

## **2018 West Lafayette Street Department Summary**

### Snow Plowing and Ice Control

1,105.68 tons salt and sand

39,050.5 gallons of salt brine

867.75 regular hours and 311.5 Overtime hours.

Street Maintenance- For the 236 lane miles of streets we had 843.5 regular hours and 4.75 overtime hours and 20.11 tons of asphalt, 13.59 tons of emulsified asphalt and 19.5 tons of stone were used to maintain potholes and repair city streets.

1,755.75 regular hours and 12.0 overtime were spent maintaining city vehicles by the department mechanic.

### Traffic Maintenance-

2,074.5 gallons traffic paint, 1,704.0 lbs. of thermoplastic, and 7,425.0 lbs. of glass beads were used to remark the city street markings in 652.0 hours.

863.25 hours were spent maintaining all of the street signs throughout the City of West Lafayette.

42.0 hours were spent hanging banners.

899.0 regular hours and 22.5 overtime hours were spent maintaining the 39 traffic signals on West Lafayette City streets.

### Pollution Control

Sewer Cleaning -912.75 regular hours and 2.25 overtime hours

Storm Sewer Cleaning – 38.5 regular hours

Catch Basin Cleaning – 240.5 regular hours and 2.0 overtime hours

Two sweepers 375.94 collected tons of debris off the city streets in 748.75 regular.

1,340.5 regular hours and 25.0 overtime hours were spent picking up 1,390.46 tons of leaves.

### Storm and Sanitary Structure Maintenance

Sewer Televising – 1,267.0 hours.

Storm Sewer Televising – 13.5 hours

Sewer Repairs – 455.0 regular hours and 5.75 overtime hours

Catch Basin Repairs – 268.0 hours

Manhole Repairs – 435.5 hours

Sewer Locates- 1,466.5 regular hours and 7.5 overtime hours

### Sanitation/Recycling

Trash – 4,155.92 tons of trash land filled in 6,838.5 hours and 17.25 overtime hour.

Recycling – 2,857.49 tons recycled items in 4,322.5 hours and 4.25 overtime hours.

Yard Waste –785.93 tons yard waste pick up in 4,103.5 hours and 49.75 overtime hours.

24% of the waste items collected curbside were recycled. When you add composting to recycling, the percentage of items saved from going to the landfill increases to 46% of the total West Lafayette waste. The City brought in a total of \$19,316.10 from recycling.

### Tree City USA

Each year the Street Department performs maintenance for city trees. In 2018, the department submitted the following information for the time period of 1/01/18-11/30/18 for the Tree City USA report:

Yard Waste Removal 3,943.25 hours – cost \$ 138,013.75

Leaf Removal 1,027.0 hours - cost \$ 35,945.00

Tree Removal by dept. 366.75 hours - cost \$ 12,836.25

Tree Trimming by dept. 135.75 hours - cost \$ 4,751.25

Tree Removal Contracted:

Deaton Enterprises \$ 3,750.00

Browning Tree Service \$11,360.00 plus \$18,200.00 for tree trimming

T-N-T Tree Service            \$ 4,300.00

\$37,610.00 including \$18,200.00 for tree trimming

Greencycle- Tree Grinding- \$11,103.70

(Work done by the department is figured at \$35.00 per hour this is hourly rate plus benefits)

Respectfully submitted,

Ben Anderson

Street Commissioner